

## SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: [vip@azdoa.gov](mailto:vip@azdoa.gov)

Entire document MUST be completed	
<b>Section 1</b>	
Requesting Agency: Dept. of Education, Highly Qualified Professionals unit	
Vendor: National Staff Development Council (NSDC)	Estimated Cost: \$15,000
<b>Section 2</b>	
Brief description of materials or services: Web-enabled survey to assess teacher perceptions of school alignment with NSDC Standards for Staff Development (which were adopted by ADE as a Guideline)	
<b>Section 3</b>	
Briefly describe why this procurement is Sole Source and why there is only a single source available: Only NSDC offers a valid and reliable instrument to assess its Standards.	
Duration of this Sole Source procurement: multiple years (at least three)	
Briefly describe the efforts made to seek other sources: We have done Internet searches and studied a variety of electronic surveys purportedly dealing with professional development, but none explicitly assess the Standards.	

Send comments to the following individual:

<b>Requesting Agency Contact Information</b>	
Procurement Officer: Sue-Anne Tan	
Phone Number: 602-542-6537	Email Address: Sue-Anne.Tan@azed.gov

<b>State Procurement Website Posting Information</b>	
R2- 7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days.	
Date Posted: 8/15/2008	Date Closed: 8/21/2008